

ST DENNIS PARISH COUNCIL

Minutes of the Finance, Staffing, General Purposes and Audit Meeting held on Wednesday the 26th August 2020 at 7.00pm online

Present: Cllr Clarke (Chair), Cllr Mr N Edmunds (Vice Chair), Cllr Mrs T Edmunds, Cllr Lodomez.

In Attendance: Lynn Clarke, Parish Clerk.

F10/20 Apologies.

Cllr Taylor – Apologies approved. Cllr Howard, Cllr Harwood and Cllr Kelsey absent.

F11/20 Declarations of Interest.

None Declared. The Chairman reminded all present that if any matter arises during the meeting advice must be sought from the clerk and the Chair before continuing.

F12/20 Public Participation.

No members of the public present.

F13/20 To adopt the Minutes of the Finance, Staffing, General Purposes and Audit Committee held on the 22nd July 2020.

Deferred - The minutes were accepted in principal proposed by Cllr Clarke seconded by Cllr Mrs T Edmunds but could not be approved due to Cllr absences.

F14/20 Matters arising.

The clerk informed that the invitation to tender had been advertised in the paper, Parish Council website, Social Media and on the Crown Procurement Website.

F15/20 To agree the CCTV Policy for the Cemetery.

It was **Resolved** – To approve the policy proposed by Cllr Mrs T Edmunds seconded by Cllr Lodomez all present in favour.

F16/20 To discuss and agree the movement of funds within Ear Marked Reserves for the installation of CCTV in the Playing Field.

Resolved – To use the Business Rate Grant to put towards the cost and to move £2000 from Play Equipment and Fencing, £2000 from the Community Benefit Fund, £2000 from Village enhancements and £2000 from Neighbourhood Planning giving a budget of £18000 for the installation and associated works. Proposed by Cllr Clarke seconded by Cllr Mr N Edmunds all in favour.

F17/20 To approve the revised quotations for the installation of CCTV.

Revised quotation has not yet been received from the approved contractor (min ref PF9/19).

F18/20 To approve the revised quotation for the groundworks required to install the above.

Revised quotation has not yet been received from the approved contractor (min ref PF10/19).

Cllr Clarke proposed that the quotation be agreed via email once received, seconded by Cllr Mrs T Edmunds all in favour. **Action** – clerk to email out to all Cllrs for approval.

Standing Order 1c

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw'

F19/20 Confidential.

Staffing –

New staff have now been appointed for both vacancies

Staff Meeting to be arranged Cllr Clarke to attend.

Hiring out of weed spraying services.

Signed.....Date.....

Chairman of Finance, Staffing, GP and Audit Committee

There being no other business within this section of the Chairman closed this meeting at
19.40 pm.